



**MINUTES OF THE DELEGATE ASSEMBLY OF  
WASHINGTON ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION  
The Davenport Grand Hotel, Spokane  
Monday, August 8, 2016**

***CALL TO ORDER***

President Lew Keliher called a meeting of the Delegate Assembly of Washington Association for Career and Technical Education to order on Monday, August 8, 2016, at The Davenport Grand Hotel in Spokane at 6:00 p.m.

***INVOCATION***

An invocation was delivered to the Delegate Assembly by President Elect Gene Wachtel.

***PLEDGE OF ALLEGIANCE***

The Delegate Assembly recited the Pledge of Allegiance.

***STANDING RULES***

The *Standing Rules of the Delegate Assembly* were included in the books.

Upon motion duly made by Terry Derrig, seconded by Tom Walker, and unanimously carried, it was

RESOLVED: That the delegates forgo the reading and that the standing rules of the Delegate Assembly meeting be approved.

***ROLL CALL OF DELEGATES***

Seating of Delegates and Alternates

Credentials Committee members Vern Chandler, Franciene Chrisman, and Marcus Sullivan called the roll call by section for attendance at Delegate Assembly.

Present:

- WA-ACTE Executive Committee: Past President Michelle Spenser, President Lew Keliher, President Elect Gene Wachtel
- Administration: Shani Watkins, Kevin Plambeck, Will Sarett, Desiree Gould, Chris Johnson, Kari Duffy, Jill Diehl
- Agricultural Education: Lori Sanderson, Travis DeVore, Elizabeth Graaf, Jennie Wagner, Cami Browne
- Business Education: Mark Sabo, Roger Beck, Jackie Floetke, Jeff Dowd, Peter Rustemeyer
- Career Counseling and Employment Readiness: Terry Derrig, Jewel Robinson, Nora Zollweg
- Family and Consumer Sciences: Dawn Boyden, Vicki Zimmerman, Jacqueline Brewster, Marcia LaLonde, Dottie Record, Donna Abbey, Debby Strayer, Genevieve Menino
- Industrial Technology Education: Tim Winn, John Davis, William Rahr, Matt Merfeld, Ross Short, Karl Ruff, James Sullivan, Glen Wood
- Marketing Education:
- Skilled and Technical Sciences: Ryan Nickels, William Clifton, Chris Names, Howard Collier
- Health Sciences: Terri Karkau, Tom Walker, Tracy Rude

### ***CREDENTIALS REPORT***

The Credentials Committee reported that 46 out of 57 delegates were present, and had been accredited (81%), thus constituting a quorum.

### ***READING AND APPROVAL OF MINUTES***

Copies of the minutes had been previously distributed to delegates.

Upon motion duly made by Terri Karkau, seconded by Dawn Boyden, and unanimously carried, it was

**RESOLVED:** That the minutes of the Delegate Assembly meeting of Monday, August 10, 2015, be approved.

Upon motion duly made by Ross Short, seconded by Shani Watkins, and unanimously carried, it was

**RESOLVED:** That the Delegate Assembly follow the proposed changes to the agenda.

## **EXECUTIVE COMMITTEE REPORTS**

### **2015-2016 STRATEGIC PLAN REVIEW**

Acceptance of Report – President Lew Keliher submitted the 2015-2016 Strategic Plan Review for the year ending June 30, 2016, copies of which had been previously distributed to delegates.

Upon motion duly made by Lew Keliher, seconded by Dawn Boyden, and unanimously carried, it was

RESOLVED: That the 2015-2016 Strategic Plan Review to the delegates be approved.

### **2016-2017 STRATEGIC PLAN**

President Elect Gene Wachtel submitted the Strategic Plan for the 2016-2017 year, copies of which had been previously distributed to delegates.

#### Strategic Plan Approval

Upon motion duly made by Tracy Rude, seconded by Liz Graaf, and unanimously carried, it was

RESOLVED: That the 2016-2017 Strategic Plan of the President to the delegates be approved.

## **PRESENTATION OF BUDGET**

President Elect Gene Wachtel presented an estimated statement of revenues and expenses for the 2016-2017 year, and based on those estimates, a proposed budget was presented at the May 21, 2016, Executive Board meeting for approval and adoption.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Tim Knue submitted the 2015-2016 Executive Director's Report for the year ending June 30, 2016, copies of which had been previously distributed to delegates.

Upon motion duly made by Tim Knue, seconded by Terry Derrig, and unanimously carried, it was

RESOLVED: That the 2015-2016 Executive Director's report to the delegates be approved.

## **RESOLUTIONS COMMITTEE REPORT**

### Reading, Board Position, and Action

Upon motion duly made by Dawn Boyden, seconded by Tracy Rude, and unanimously carried, it was

RESOLVED: That the amendments to Continuing Resolutions 3, 7, and 11 be accepted as presented.

## **STANDING AND SPECIAL COMMITTEE REPORTS**

Lance Wrzesinski reviewed the Financial Committee Report and Year-End Review that had been previously distributed to delegates.

Upon motion duly made by Lew Keliher, seconded by Desiree Gould, and unanimously carried, it was

RESOLVED: That the Financial Committee Report be accepted as presented.

## **NEW BUSINESS**

### Constitution Change

Upon motion duly made by Shani Watkins, seconded by Debby Strayer, it was

RESOLVED: That the amendments to the Constitution be approved.

### Bylaws Change

Upon motion duly made by Tracy Rude, seconded by Terry Derrig, it was

RESOLVED: That the amendments to the Bylaws be approved.

## **ELECTION OF PRESIDENT ELECT ANNOUNCEMENT OF NEW OFFICER**

Upon motion duly made by Will Sarett, seconded by Kari Duffy, and unanimously carried, it was

RESOLVED: That Kevin Plambeck be approved as President Elect by acclamation.

Kevin Plambeck was present and thereupon accepted the office to which he was elected.

### Passing of the Gavel

President Lew Keliher passed the gavel to President Elect Gene Wachtel who would now reign as President for the 2016-2017 year.

Outgoing Past President Michelle Spenser presented Past President Lew Keliher with the outgoing president's plaque.

### **ADJOURNMENT**

There being no further business to come before the Delegate Assembly, the meeting adjourned at 6:44 p.m.

*Minutes Submitted by Tess Alviso, WA-ACTE Executive Assistant*